



CANYON HILLS  
COMMUNITY CHURCH

JOB  
DESCRIPTION

ELEMENTARY  
PASTOR

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CANYONHILLSCOMMUNITYCHURCH.COM

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EXECUTIVE PASTOR

## ELEMENTARY PASTOR

Canyon Hills Community Church | Bothell, Washington

CANYON HILLS COMMUNITY CHURCH is a thriving church community located in the suburbs of Seattle. Planted in 1995, the church has grown to more than 4,000 weekly worshippers on its Bothell campus. In addition, Canyon Hills reaches beyond the local community and extends to over 25 countries worldwide through its flourishing global partnerships. Your future colleagues will inspire and challenge you to use your gifts to further the CHCC mission of “making more and better disciples of Jesus Christ.” Community, creativity, and collaboration are at the heart of the workplace at Canyon Hills. Are you interested in making an impact with the good news of the gospel? Join us.

### THE ROLE AT A GLANCE:

We are seeking an Elementary Pastor who is committed to the mission of Canyon Hills Community Church and is a gifted, experienced and skilled leader in child-specific ministry. We are looking for someone who has a clear vision and strategy in Sunday worship, consistent communication, and groups for discipling elementary children and families.

### WHY THIS ROLE IS IMPORTANT TO CANYON HILLS:

We highly value being a multi-generational church, which makes it imperative that we are building up the next generation of followers of Jesus, while equipping families to love and disciple their children. It is critical that children are not only in a safe environment on Sunday mornings, but in a place where elementary children learn about Jesus. Because of this, it is critical that this role equips other leaders to serve with and use their gifts to teach and disciple children. The Elementary Pastor will provide leadership to a staff team and amazing volunteers in an environment of love, care and encouragement.

### IN YOUR NEW ROLE, YOU WILL:

- Support the Senior Pastor in carrying out the mission and vision of the church
- Support the Children’s Pastor in carrying out the mission and vision of the church within the context of children’s ministry
- Provide leadership, strategies, and encouragement to the Elementary Ministries staff.
- Oversee the administration of all elementary programs, establishing goals for the ministry and implementing strategies for growth and evangelism
- Recruit, equip, and nurture lay leaders and teachers through leadership training, policies, encouragement, and relationship-building activities and events
- Creatively plan the year’s calendar for the Sunday and mid-week programs, outreach events, camps, special days, and events that draw children from the local community
- Set and administrate the annual budget for the Elementary Ministry department
- Serve as a pastor on the church Management Team
- Serve as a biblical counselor
- Fulfill other pastoral duties as needed



## IN THIS ROLE YOU WILL REPORT TO:

- The Children's Ministry Pastor

## WHAT YOU WILL NEED TO SUCCEED:

- A growing relationship with Jesus.
- Meet the biblical qualifications of an elder
- A minimum of a Bachelor degree in Bible or ministry related field
- Gifted, experienced and skilled leadership
- Excellent communication skills (written, verbal)
- Ability to multi-task
- Wisdom in decision making
- Result-oriented mindset, with giftings in collaboration and inspiration
- Ability to lead staff through strategy and execution
- Servant leadership with the ability to thrive in a dynamic and collaborative environment
- Theological alignment with CHCC
- Commitment to the mission and purposes of CHCC
- Membership at CHCC upon hire.

## WHY CHOOSE CANYON HILLS?

We believe a church should be one of the best places to work, where staff love their jobs, enjoy their teammates, and maximize their gifts for effective ministry. In addition, we believe the church should take care of their employees through competitive salaries and comprehensive benefits. Canyon Hills staff members are well-loved and cared for. Full-time employees enjoy a compensation package including: healthcare (with dental and vision); health savings account (HSA); a generous retirement match; and life insurance. We also offer unique professional development opportunities—opportunities to travel globally for missions, and resources to help you love your work and develop your gifts and abilities.

- Planted in 1995, Canyon Hills has grown to be one of the largest church communities in the greater Seattle area with over 4000 weekly worshipers.
- Through the generous support of Canyon Hills, 27 Global partners take the mission of making more and better disciples around the world.
- The local community is shown the love of Jesus through the compassionate ministry of the Canyon Hills Food Bank.
- More than 2000 members participate in one of 190 Life Groups offered for community and Christian growth.
- The Canyon Hills Counseling ministry is certified through the Association of Christian Biblical Counselors and offers hope through individual counseling sessions and support groups (we call them Hope Groups).
- College-level courses are offered throughout the year through the Canyon Hills School of Discipleship, challenging members to go deeper in their faith.
- Canyon Hills Worship not only provides passionate weekly worship experiences but, through Dream Records (a subsidiary of Capitol Records), provides recordings for the church to worship with throughout the year.
- Excellent ministry provided for children and students, draws many to the Canyon Hills family.



## OUR STAFF CORE VALUES:

More than words on a page, our staff values drive our actions and impact every level of our practice. We're building a work culture that allows our staff to use their gifts for the glory of God and the mission of Canyon Hills Community Church.

### COMMITMENT

We value a commitment to God-glorifying ministry done with excellence.

*"Whatever you do, work heartily as for the Lord and not for men." Colossians 3:23*

### CARE

We value care for people that is personal, loving, and fun.

*"Be devoted to one another in brotherly love. Honor one another above yourselves." Romans 12:10*

### COLLABORATION

We value collaboration that advances God's kingdom in prayerful, humble, and creative ways.

*"And let us consider how to stir up one another to love and good works." Hebrews 10:24*

### COMMUNICATION

We value communication that is clear, loving, and timely.

*"Let your conversation be always full of grace, seasoned with salt, so that you may know how to answer everyone." Colossians 4:6*